

Volunteer Fundraising and Grant Coordinator

Location: Remote

Organisation

Buddy Check wants to improve mental health support for the UK Armed Forces community. We will provide a peer to peer platform for all serving personnel and veterans personnel to share life experiences and support each other when life starts to get on top of us.

What Buddy Check wants to do is to provide support when we need it most. We want to bring the Armed Forces community together. To make sure those who, when they are at their most vulnerable, have a platform to make others aware of how they're doing. Sharing our mental health feelings, so as a community we can offer support and guidance through the darker times to a brighter future. We don't leave anyone on the battlefield, we don't want to leave anyone behind at home either.

Job Description

Buddy Check is looking for a volunteer to help us with fundraising and grant applications. Working within the team to create a fundraising strategy by finding suitable opportunities to raise the funds required to help the charity grow.

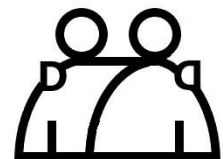
You will not be alone in achieving these tasks as you will be working alongside the CEO, and under the guidance of the trustees, to help us achieve our goals.

Who and what we are looking for?

- Working knowledge of third sector fundraising
- Exceptional organisational and administrative skills
- Great communicator
- Strong project management skills
- Own computer with sufficient internet access
- Military background (desirable not essential).

Main activities/tasks

- Research, prospect and cultivate donors to support our grant-making and fundraising goals



- Develop proposals, reports and presentations for major donors, trusts and grant-making foundations
- Present oral and written proposals to potential grant-making donors
- Monitor, evaluate and report impact of grants and fundraising activities
- Joining strategy meetings to share and discuss findings and leads
- Working with the CEO to deliver key OKRs.

What will you gain from working with Buddy Check

- Exciting opportunity to join a burgeoning charity
- Gain further experience in fundraising and grant applications
- Have an insight into the inner workings of a charity
- Opportunity to help build a community providing mental health support to those who need it.

If you are interested in joining our team please go to buddycheck.org.uk/volunteers and complete the application form

